



HOËRSKOOL LOUIS TRICHARDT

APPLICATION FORM - 2027

FOR OFFICE USE ONLY

Computerized No. :		Family Code :		Grade :		LURITS Number :	
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THE FOLLOWING DOCUMENTS MUST BE INCLUDED WITH THE APPLICATION

- ID document or Unabridged Birth Certificate of learner - Passport if not SA Citizen - Valid Study/Work permit + valid Residence Permit + Evidence of application to stay in South Africa - Learner's latest report card - Transfer Card from previous school (Only after accepted, at the end of the year) - If Guardian of learner : Supporting court documentation	☐ ☐ ☐ ☐ ☐ ☐	- ID Document of Father/Guardian - ID Document of Mother/Guardian - Proof of Residence (Municipal account in own name) - Immunization Card - Copy of Medical Aid card - Passport sized photo of learner	☐ ☐ ☐ ☐ ☐ ☐	HOSTEL	☐ ☐ ☐ ☐ ☐ ☐	YES	NO
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DETAILS OF LEARNER

Surname :		Application for Grade :	
Birth Names :		Date of Admission :	
Nick Name :		Gender :	Male ☐ Female ☐
ID Number :		Home Language :	
Learner Cellphone Number :		Date of Birth :	
Learner Email Address :		Race :	White ☐ Coloured ☐ Black ☐ Indian ☐
Church :		Dexterity :	Right ☐ Left ☐ Double Handed ☐
Previous School :			
Marital Status of Biological Parents :	Married ☐	Divorced ☐	Single ☐ Widow ☐ Widower ☐
With whom does the learner stay?	Both Parents ☐	Mother ☐	Father ☐ Foster Parents ☐ Guardian ☐ Grandparent ☐ Court Order ☐

MEDICAL DETAILS

Does the learner have any chronic condition or allergies?	Yes ☐	No ☐	
If "YES", please specify :			
Does the learner receive any medical treatment for above mentioned condition?	Ja ☐	Nee ☐	
If "YES", please specify :			
Primary Educational Disability (Supportive documentation must be submitted)			
ADHD	Vision (not glasses or contact lenses)	Mental Condition (depression)	Physical Disability
Epilepsy	Hearing (Apparatus/Hearing Aid)	Specific Learning Disability (e.g. Dyscalculia, Amanuensis)	

EXTRA-CURRICULAR ACTIVITIES : SPORT & CULTURE

SPORT						CULTURE		
Sport	Team	Position	School	Prov.	Nas.	Activity	Level	Achievement

SIBLINGS IN LOUIS TRICHARDT HIGH SCHOOL
(ONLY Brothers & Sisters - NO Cousins/Nieces/Nephews)

Surname	Full Names	Computerized No.

SIBLINGS IN OTHER SCHOOLS	
1. Name of sibling	
2. School	
3. Teacher	
4. Address	
5. Phone	
6. Email	
7. Other contact information	
8. Date of birth	
9. Sex	
10. Grade	
11. Teacher's name	
12. Teacher's phone	
13. Teacher's email	
14. Teacher's address	
15. Teacher's other contact information	
16. Teacher's date of birth	
17. Teacher's sex	
18. Teacher's grade	
19. Teacher's school	
20. Teacher's other contact information	
21. Teacher's date of birth	
22. Teacher's sex	
23. Teacher's grade	
24. Teacher's school	
25. Teacher's other contact information	
26. Teacher's date of birth	
27. Teacher's sex	
28. Teacher's grade	
29. Teacher's school	
30. Teacher's other contact information	
31. Teacher's date of birth	
32. Teacher's sex	
33. Teacher's grade	
34. Teacher's school	
35. Teacher's other contact information	
36. Teacher's date of birth	
37. Teacher's sex	
38. Teacher's grade	
39. Teacher's school	
40. Teacher's other contact information	
41. Teacher's date of birth	
42. Teacher's sex	
43. Teacher's grade	
44. Teacher's school	
45. Teacher's other contact information	
46. Teacher's date of birth	
47. Teacher's sex	
48. Teacher's grade	
49. Teacher's school	
50. Teacher's other contact information	
51. Teacher's date of birth	
52. Teacher's sex	
53. Teacher's grade	
54. Teacher's school	
55. Teacher's other contact information	
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67. Teacher's sex	
68. Teacher's grade	
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70. Teacher's other contact information	
71. Teacher's date of birth	
72. Teacher's sex	
73. Teacher's grade	
74. Teacher's school	
75. Teacher's other contact information	
76. Teacher's date of birth	
77. Teacher's sex	
78. Teacher's grade	
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80. Teacher's other contact information	
81. Teacher's date of birth	
82. Teacher's sex	
83. Teacher's grade	
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85. Teacher's other contact information	
86. Teacher's date of birth	
87. Teacher's sex	
88. Teacher's grade	
89. Teacher's school	
90. Teacher's other contact information	
91. Teacher's date of birth	
92. Teacher's sex	
93. Teacher's grade	
94. Teacher's school	
95. Teacher's other contact information	
96. Teacher's date of birth	
97. Teacher's sex	
98. Teacher's grade	
99. Teacher's school	
100. Teacher's other contact information	

Surname	Full Names	Name of School	Grade

BIOLOGICAL PARENT/GUARDIAN DETAILS

(Both parents/guardians will be held responsible for school fees)

BIOLOGICAL PARENT / GUARDIAN 1	BIOLOGICAL PARENT / GUARDIAN 2
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Title :		Title :	
Initials :		Initials :	
Full Names :		Full Names :	
Nick Name :		Nick Name :	
Surname :		Surname :	
ID Number :		ID Number :	
Relation to Learner :		Relation to Learner :	
Marital Status :		Marital Status :	
Occupation :		Occupation :	
Name of Employer :		Name of Employer :	
Tel. No. (Work) :		Tel. No. (Work) :	
Tel. No. (Hom) :		Tel. No. (Hom) :	
Cell Number :		Cell Number :	
Email Address :		Email Address :	

ADDRESS DETAILS OF PARENT(S) / GUARDIAN(S) WHERE LEARNER RESIDES

Residential Address :	Residential Address :
Postal Code :	Postal Code :

WORK ADDRESS OF PARENT(S) / GUARDIAN(S)	
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Work Address :	Work Address :
Postal Code :	Postal Code :

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SIGNATURE PARENT/GUARDIAN	SIGNATURE PARENT/GUARDIAN
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DATE :	DATE :
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NOTES

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HOËRSKOOL LOUIS TRICHARDT

EDUCATION AGREEMENT BETWEEN LOUIS TRICHARDT HIGH SCHOOL (THE SCHOOL)

Hereby represented by the principal in accordance with his powers under applicable law, duly authorized for this by the Governing Body.

AND

(Full Names and Surname) ("the Parent") (Identity Number)

(Full Names and Surname) ("the Learner") (Identity Number)

WHEREAS

1. The Parent has applied for admission of the Learner to the school and intends to register or re-register the Learner at the School.
2. The parties are willing to consent to the terms and conditions under which the Learner will receive education at the School, which education the parties confirm will be the CAPS / Curriculum Syllabus as stipulated by the Government.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS :

1. SCHOOL FEES

- 1.1 The annual school fees is the amount determined by the Governing Body of the School at an annual Parent meeting in accordance Article 39(1) of the South African Schools Act, 84/1996 (The School's Act) before the end of November of the current year with regards to the following year.
- 1.2 According Article 40 of the School's Act **both Parent are jointly and severally liable for payment of school fees** payable yearly in advance, which is for each school year pre-payable upfront. The SGB, in its legal capacity, has agreed on the following options :
 - 1.2.1 A once off payment of the full amount before the end of February of the given year ;

OR

 - 1.2.2 Four equal quarterly payments payable in advance on or before the 7th school day of each quarter ;

OR

 - 1.2.3 Eleven equal monthly payments of which the first payments is due on or before the 31st of January and monthly thereafter on or before the last day of every month with the last payment due on or before the 7th November of the specific year. Please note as stated, school fees are payable in advance and the abovementioned arrangement is by special consent of the SGB herein represented by the Principal who has to consent to these arrangements.
- 1.3 The parent chooses to pay school fees as follows (see Attachment A).
- 1.4 In the event of a parent failing to adhere to the payment arrangements agreed upon in terms of clause 2, then the **full outstanding school fees** payable for the year is immediately due and payable.
- 1.5 In the event the SGB has to institute a formal process to collect outstanding school fees, the Parent will be liable for payment of **all legal cost** and expenses on a scale as between attorney and own client inclusive of collection commission of 10% as well as any other additional costs such as tracer's fees and service fees.
- 1.6 A document signed by the Principal or alternatively the Chairman of the Financial Committee of the Governing Body, will be **prima facie** proof of the amount due by the Parent under this agreement.
- 1.7 If you wish to apply for a total exemption / partial exemption / conditional exemption, the necessary application form must be submitted to the School on or before 28th February of the relevant year in conjunction will all supporting documents. The Parent hereby accepts that, he/she when applying for full exemption, may only receive partial or conditional exemption. The parent further accepts that he/she will only be exempted from the date of approval of the application for exemption by the Governing Body and/or the Governing Body's proxy school fees will qualify.
- 1.8 The School confirms that the Regulations made under the School Act are available for perusal during normal school hours at the School available to the Parent/Guardian for inspection.

(Initials) _____

2. EFFECTIVE DATE	
This Agreement becomes effective on date of signature by the Parent irrespective of the date signature hereof by the Principal and will apply for the duration of the year concerned.	
3. REMOVAL OF LEARNER FROM THE SCHOOL	
3.1	The Parent will give the School one calendar month advance notice of his/her intention to remove the Learner from the School and this obligation will apply regardless of the reason for the removal of the Learner. The Parent will be liable for the payment of all outstanding school fees until the end of the month in which the Learner is removed from the school.
3.2	In the event of no notice being given by the parent as required in terms of clause 3.1 above, the parent will be held liable for payment of the school fees for the full year.
3.3	Notwithstanding the preceding sub-clause, the Governing Body will be entitled to condone non-compliance with this or waiver of payment in the Governing Body's sole discretion.
4. EDUCATOR'S OBLIGATION	
The School will provide and the educator's employed in the school, will teach the learner in accordance with the curriculum and syllabuses as provided by the Department of Education, or any other material which the SGB legally in its discretion may consider suitable or advisable.	
5. DISCIPLINARY ISSUES	
5.1	All disciplinary matters related to the Teacher's education and training and/or manner of teaching and or way of educating falls under the jurisdiction of the Principal or person authorized in writing by the Principal in his/her sole discretion.
5.2	Control, suspension and expulsion of Learners and the imposition of other penalties on a Learner(s) will be in accordance with the provisions of the applicable legislation and the School's Code of Conduct.
5.3	Disciplinary matters will be dealt with in accordance with the Code of Conduct as amended from time to time. <u>With his/her signature hereto the Parent confirms and undertakes to at all-time be fully conversant with the school's code of conduct and disciplinary procedures and to at all times ensure compliance with the code of conduct and disciplinary rules of the school by the Learner.</u>
6. INDEMNITY BY THE PARENT	
The Parent hereby indemnifies :	
6.1	The School, SGB, or any employees at the school or any person present at the school or performing any task requested by any person acting on behalf of the School, against any injury, damage or any other loss suffered by any person due to any intentional and or negligent act or omission by the Learner.
6.2	The School, SGB, or any employees at the school or any person present at the school performing any task requested by any person acting on behalf of the School, against any liability or claim instituted against them arising out of any injury, and or illness of the Learner except in such cases where such injury or loss is due to any intentional or gross negligence on the side of the School. <u>The Parent, with his signature hereto, authorises the Principal or any staff member of the School if the Principal is unavailable to consent to any urgent surgery or medical treatment the Learner may require.</u>
7. UNDERTAKING BY THE PARENT	
The Parent undertakes to :	
7.1	give adherence to the instructions of the school, as may be communicated from time to time ;
7.2	ensure that the Learner receives (in the event it has not yet been done) all inoculations prescribed by regulation against normal infections or contagious diseases as well as comply with any or all Directions issued by the Department of Education in regard to normal illness or contagious diseases. The school has the right to request proof that all inoculations are up to date ;
7.3	clearly mark all clothing and property of the Learner ;
7.4	the School against any liability for damages suffered by the Learner whether during school hours or while attending any extra-mural activity ;
7.5	provide the necessary transport to ensure the regular school attendance of the Learner, and ;
7.6	inform the School without delay of the Learner's absence at the School and provide written reasons for such absence. The Code of Conduct of the School, as applicable from time to time, applies at all times to the Learner and the Parent.
8. CODE OF CONDUCT	
8.1	The Parent notes that the School's Code of Conduct is made available directly to the Learner annually.
8.2	The Code of Conduct of the School, as applicable from time to time, applies at all times to the Learner and the Parent and will ensure that the Learner complies strictly with all the provisions of the Code of Conduct.
8.3	The School confirms that the School's Code of Conduct during normal school hours at the School will be available for inspection. (More prominent issues will also be communicated to Parents).

(Initials) _____

9. REMEDIES

- 9.1 If it is deemed that the Parent has breached this agreement, the School will be compelled but not obliged to : enforce its rights under this Agreement through appropriate legal action or otherwise.
- 9.2 The remedies under this clause will be supplementary and in addition to any other rights, either in terms of the common law or in terms of any statute.

10. GENERAL

- 10.1 No modification, cancellation, variation of or addition hereto will have any legal force or be binding on the parties if not done in writing and signed by the parties or their authorized representatives.
- 10.2 This document together with the registration form attached hereto contains the full agreement between the parties and no party shall be bound by the undertakings, representations or warranties not contained herein.
- 10.3 No waiver, postponement or relaxation of any obligation allowed by one party in terms of this agreement will be of any effect or will prejudice the other party in any way. Nor will such waiver, postponement or relaxation of any obligation be binding unless in writing and signed by both Parties or their representative.
- 10.4 No party may cede or delegate its rights or obligations under this Agreement to another party, without prior written approval of the other party, and such consent shall not be unreasonably withheld.
- 10.5 The headings used in this agreement are for reference purposes only and do not affect the interpretation agreement.
- 10.6 The Parent hereby choses, for the purposes of this agreement and indicated below and the Parent shall be entitled to change the elected **domicile** by written notice to the School provided that such change shall not take effect until 14 days after receipt of the aforementioned notice will amend.
- 10.7 The maximum age a learner may reach in the respective grade is as follows :

Grade 8 : 16 years

Grade 9 : 17 years

Grade 10 : 18 years

Grade 11 : 19 years

Grade 12 : 20 years

☒ Official proof of age must be attached. ID document or Unabridged Birth Certificate.

Residential Address :

Postal Code :

Postal Address / P.O. Box :

Postal Code :

- 10.8 **It remains the Parent's responsibility to inform the School of any personal details changing.**

- 10.9 Any notice given by any Party in terms of this agreement may be done as follows :

- a) by registered mail ; or
- b) by hand ; or
- c) by email ; or
- d) by "Communicator"

and will be considered as received after 3 (three) days from date it was sent.

- 10.10 The Signatory to this Agreement is liable for the compliance of all terms of this agreement notwithstanding the fact that third parties may by law also be liable for payment of school fees. The Signatory guarantees his/her authority to sign this Agreement.

SIGNED by the Parent(s) at **LOUIS TRICHARDT** on this _____ day of _____ **20**_____

(i) SIGNATURE OF PARENT/GUARDIAN

(ii) SIGNATURE OF PARENT/GUARDIAN



HOËRSKOOL LOUIS TRICHARDT

INDEMNITY FORM WITH REGARDS TO LEARNER PHOTOS / IMAGES / VIDEOS / WHATSAPP GROUPS

According to new legislation, parents/guardians of all schools must grant indemnity to the School to make use of learner photos/images/videos/WhatsApp groups. We hereby request you to study the following information whether you agree, after which you complete and sign the form for submission.

I,

(Parent/Guardian - Full Names and Surname)

(Learner's Full Names and Surname)

(Learner's current grade)

Hereby grant permission to Louis Trichardt High School :

1. to display photos / images / videos of my child as part of

- ☒ a demonstration / project / activity in the course of classroom teaching ;
- ☒ an example project / activity created by the school for use in educational workshops / classrooms / advertisement / etc. ;
- ☒ the School's website and social media platforms (including Facebook / YouTube / Twitter / Instagram / etc.) ;
- ☒ examples given to programme publishers, or contest entries submitted to sponsors ;
- ☒ video recordings for a programme related to the school that will be broadcast on a television station ;
- ☒ and/or any printed publication, which includes, but is not limited to, newspapers / magazines / yearbooks / etc.

By granting this permission, I understand that the school may use photographs / images / videos of the Learner for purposes such as celebrating achievement and announcing educational opportunities, as the marketing office and the Principal deems fit, and that such use can include display in the school photo gallery.

I further understand that no personally identifiable information of the Learner, other than for the name and grade of the Learner, will be used with any photo / image / video.

I sign this disclaimer in the knowledge that any photos / images / videos published on the School's website and/or social media platforms can be obtained and reproduced by various news organisations, including print / electronic and broadcast media, and therefore I indemnify the School from any liability that may arise from the use of photographs / images / videos of the Learner in school web publications.

Indicate whether you agree (YES) or disagree (NO) with the above section :

☐	YES
☐	NO

2. that my child may be a member of official Louis Trichardt High School **WhatsApp groups** (academics / sports / culture / hostel).

- ☒ These WhatsApp groups are controlled only by teachers and coaches affiliated with Louis Trichardt High School.
- ☒ A list of the official Louis Trichardt High School WhatsApp groups is available at the marketing office (transparency is important).
- ☒ School discipline and rules, as in the physical classroom, also apply to these groups.
- ☒ Group rules will be posted on each group.

Indicate whether you agree (YES) or disagree (NO) with the above section :

☐	YES
☐	NO

TAKE NOTE

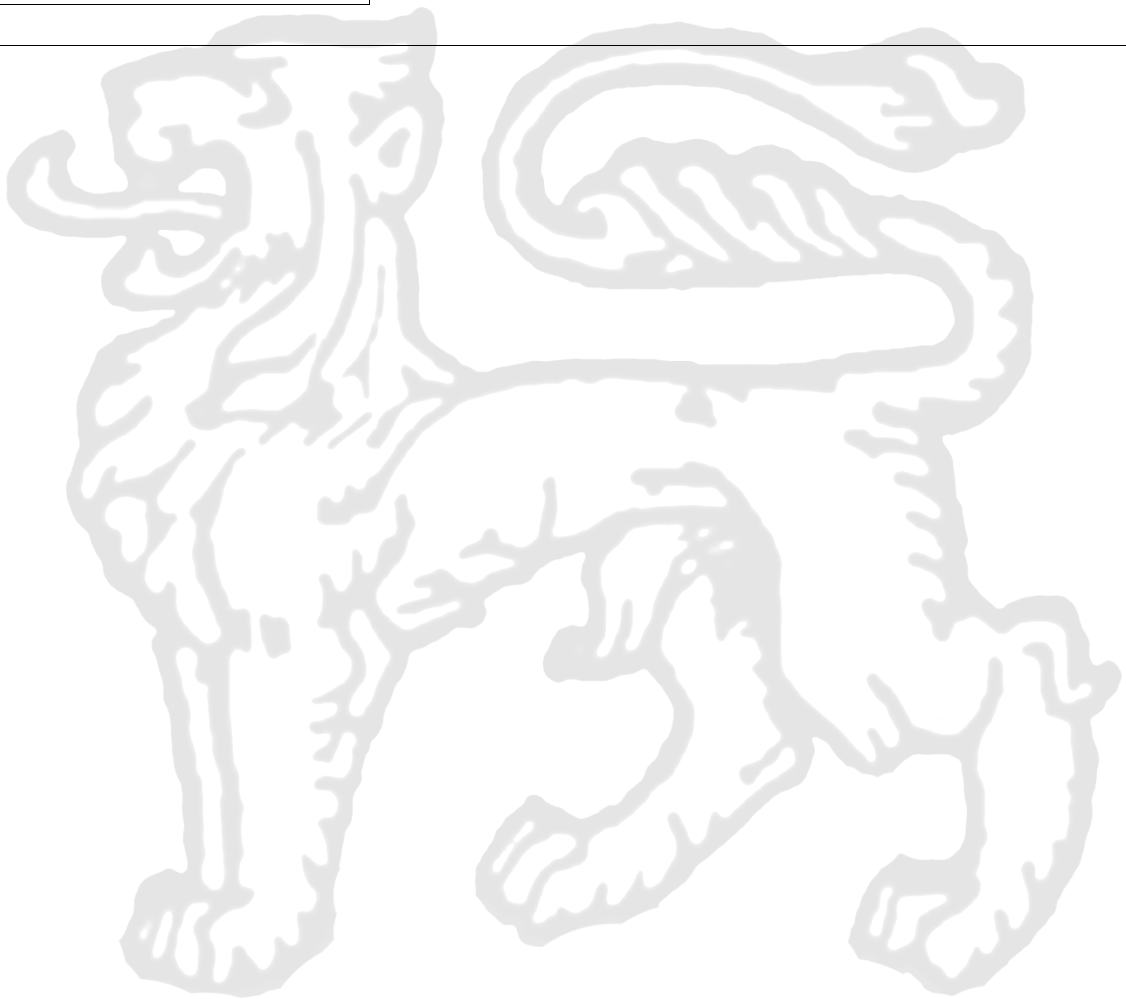
- Learners 18 years and older can sign the indemnity form themselves.
- A separate form must be completed for each learner.

SIGNATURE OF PARENT/GUARDIAN

PARENT/GUARDIAN'S FULL NAMES AND SURNAME

ID NUMBER / PASSPORT NUMBER

DATE





HOËRSKOOL LOUIS TRICHARDT

INDEMNITY FORM

i.

(Parent/Guardian – Full Names and Surname)

the parent/guardian of :

(Learner – Full Names and Surname)

NB : EACH AND EVERY ENROLLED LEARNER IN THE SCHOOL MUST PARTICIPATE IN ONE SPORT / CULTURAL ACTIVITY IN EACH AND EVERY YEAR

1. Hereby grant permission for him/her to participate in the following extra-mural activities offered by the school. He/She may participate in league matches / performances.

Rugby		Soccer		Golf		Target Shooting		Drama	
Cricket		Tennis		Equestrian		Chess		Cheerleading	
Hockey		Cycling		Swimming		Debate		Choir	
Netball		Athletics		Gymnastics		Orators		Camp / Tour	

2. I furthermore grant permission for him/her to attend any educational and sport tours and outings which may be organised by either the class or the School. My child may make use of transport provided by the school.
3. I hereby grant permission to the principal or any teaching staff member to give permission for any operation or medical treatment which may urgently be required by my child should I be unavailable.
4. I hereby grant permission to the administrative staff members to administer the following **Schedule "0"** medication to my child if needed :

Panado		Scopex		Immodium		Medazine		Allergex	
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5. I request the responsible person to please take note of the following :
(Please indicate any allergies / abnormalities / epilepsy / etc. which staff should be aware of)

6. The following information is in case of hospitalisation and medical treatment.
(Complete if/where appropriate)

Name of Medical Aid :	
Medical Aid Number :	
Name of Main Member :	
Force Number (Permanent Force / Police / etc.) :	

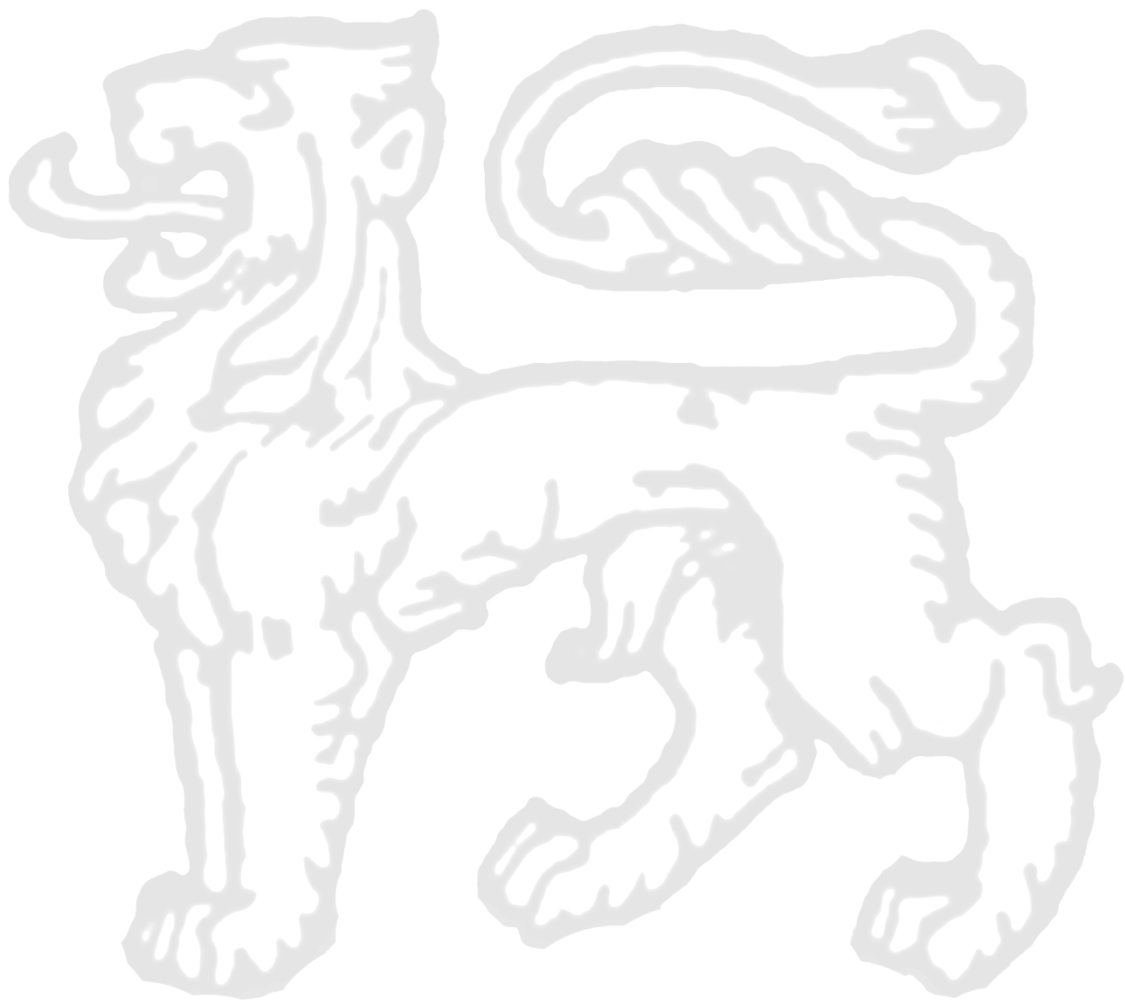
7. **IMPORTANT :** Name and number of contact person should **you** not be available.

Name :	
Surname :	
Contact Number :	
Relationship :	

8. I accept that all reasonable care will be taken to ensure my child's safety and that I am liable for any medical / hospital bills which may be incurred as a result of an injury not due to any negligence on the part of the staff.
9. I indemnify and release Louis Trichardt High School from all liability for any loss suffered by me or my minor child arising out of his/her participation in the abovementioned activity or use of school facilities arising from whatsoever cause.
10. I have read and fully understand the terms of this waiver and understand that I have given up substantial rights myself and on behalf of my minor child.

SIGNATURE OF PARENT/GUARDIAN

DATE





HOËRSKOOL LOUIS TRICHARDT

ANNEXURE 1

LEARNER NAME AND SURNAME

Louis Trichardt High School is a Quintile 5 school and may, in terms of Section 40 and 41 of the South African Schools Act, charge compulsory school fees and oblige parents to pay the school fees.

School fees are a statutory duty that the learner's parents must fulfil in terms of Section 40(1) of the Schools Act and the parents (married / single / divorced) are jointly and severally liable.

A divorce order or adoption certificate is a legal agreement between parents and carries not weight when establishing and paying school fees. The school is not a party to this agreement and therefore cannot get involved in enforcing the agreement. In the event of non-payment of school fees, both biological parents can be sued by the School, regardless of maintenance arrangements and court decisions by the parties involved.

According to Article 40 of the Schools Act both Parents are jointly and severally liable for payment of school fees, **payable yearly in advance** which is for each school year pre-payable upfront. The SGB, in its legal capacity has agreed on the following options :

PLEASE CHOOSE ONE :

1. A once off payment of the full amount before the end of February of the given year
OR
2. Four equal quarterly payments payable in advance on or before the 7th school day of each quarter
OR
3. Eleven (11) equal monthly payments of which the first payment is due on or before the 7th of January and monthly thereafter on or before the last day of every month with the last payment due on or before the 7th of November of the specific year.

In the event of a parent failing to adhere to the payment arrangements agreed upon as per above, then the **full outstanding school fees** payable for the year is immediately due.

If the school requires alternative contact details or location / work information, I consent to the appointment of a tracer to obtain such details.

Signed by the parent(s) at _____ on this _____ day of _____ 20_____.

SIGNATURE OF
PARENT/GUARDIAN 1

SIGNATURE OF
PARENT/GUARDIAN 2